



## INTERNSHIP OPPORTUNITY

Department: *Design*  
Position: **Summer Intern**

**Project: Morava Corridor Motorway Project**

**Company: Bechtel ENKA UK Limited Ogranak Beograd (BEJV)**

### SUMMARY

The Design Department works on preparation and coordination of design documentation for the motorway project. Main goal is working together with design subcontractors and completion of construction permit design and execution design for the project on time.

The scope for intern;

Review of design documentation, preparation of design books for submission, communication with project designers to complete designs on time and uploading the design documentation to EDMS Server for the project.

### JOB DIMENSIONS

#### A. Supervision Received

- Reports to and receives operational direction from
- *Serkan Ulker / Design Manager*

#### B. Supervision Exercised

- None

#### C. Contacts

- Maintains working relationships with *Design team* personnel and project Budget Line Item Owners (BLIOs) in order to perform assigned duties.
- Maintains working relationships with design subcontractors involved with the performance of assigned tasks.

#### D. Location

- BEJV's office in Makedonska 12 (Belgrade).

### ESSENTIAL JOB DUTIES

- Review of design documentation,
- preparation of design books for submission,
- Communication with project designers to complete designs on time and
- Uploading the design documentation to EDMS Server for the project.

### JOB KNOWLEDGE

Intermediate to advanced knowledge of the English language, both written and spoken required. Software knowledge Autocad, Armcad will be preferred

### OTHER